



Mackenzie County

BUDGET COUNCIL MEETING AGENDA

DECEMBER 10, 2018

11:00 A.M.

COUNCIL CHAMBERS
FORT VERMILION, AB

**MACKENZIE COUNTY
BUDGET COUNCIL MEETING**

**Monday, December 10, 2018
11:00 a.m.**

**Fort Vermilion Council Chambers
Fort Vermilion, Alberta**

AGENDA

			Page
CALL TO ORDER:	1.	a) Call to Order	
AGENDA:	2.	a) Adoption of Agenda	3
ADOPTION OF PREVIOUS MINUTES:	3.	a) Minutes of the December 3, 2018 Budget Council Meeting	5
DELEGATIONS:	4.	a) Peter Wiebe, La Crete Fire Chief – Fire Truck Replacement 2019 (1:00 p.m.)	15
TENDERS:	5.	a) None	
PUBLIC HEARINGS:	6.	a) None	
GENERAL REPORTS:	7.	a) None	
AGRICULTURE SERVICES:	8.	a) None	
COMMUNITY SERVICES:	9.	a) None	
FINANCE:	10.	a) Update on 2019 Operating Budget	17
		b) TCA Projects 2019 Pending	21
		c) Zama Road LOC	27

- OPERATIONS:** 11. a) None
- UTILITIES:** 12. a) None
- PLANNING & DEVELOPMENT:** 13. a) None
- ADMINISTRATION:** 14. a) None
- COUNCIL COMMITTEE REPORTS:** 15. a) None
- INFORMATION / CORRESPONDENCE:** 16. a) None
- CLOSED MEETING:** *Freedom of Information and Protection of Privacy Act Division 2, Part 1 Exceptions to Disclosure*
17. a) None
- NOTICE OF MOTION:** 18. a)
- NEXT MEETING DATES:** 19. a) Regular Council Meeting
December 11, 2018
10:00 a.m.
Fort Vermilion Council Chambers
- b) Budget Council Meeting
December 12, 2018
10:00 a.m.
Fort Vermilion Council Chambers
- ADJOURNMENT:** 20. a) Adjournment



Mackenzie County

REQUEST FOR DECISION

Meeting:	Budget Council Meeting
Meeting Date:	December 10, 2018
Presented By:	Carol Gabriel, Director of Legislative & Support Services
Title:	Minutes of the December 3, 2018 Budget Council Meeting

BACKGROUND / PROPOSAL:

Minutes of the December 3, 2018, Budget Council Meeting are attached.

OPTIONS & BENEFITS:

COSTS & SOURCE OF FUNDING:

SUSTAINABILITY PLAN:

COMMUNICATION:

Approved Council Meeting minutes are posted on the County website.

RECOMMENDED ACTION:

- Simple Majority
 Requires 2/3
 Requires Unanimous

That the minutes of the December 3, 2018 Budget Council Meeting be adopted as presented.

Author: C. Gabriel Reviewed by: CG CAO: _____

**MACKENZIE COUNTY
BUDGET COUNCIL MEETING**

**December 3, 2018
10:00 a.m.**

**Fort Vermilion Council Chambers
Fort Vermilion, AB**

PRESENT:

Josh Knelsen	Reeve
Walter Sarapuk	Deputy Reeve
Jacque Bateman	Councillor
Peter F. Braun	Councillor
Cameron Cardinal	Councillor (left the meeting at 2:05 p.m.)
David Driedger	Councillor
Eric Jorgensen	Councillor (arrived at 10:03 a.m.)
Anthony Peters	Councillor
Ernest Peters	Councillor
Lisa Wardley	Councillor

REGRETS:

ADMINISTRATION:

Lenard Racher	Chief Administrative Officer
Byron Peters	Deputy CAO
David Fehr	Director of Operations
Fred Wiebe	Director of Utilities
Carol Gabriel	Director of Legislative & Support Services/Recording Secretary
Bill McKennan	Director of Finance
Jennifer Batt	Finance Controller
Willie Schmidt	Fleet Maintenance Manager

ALSO PRESENT:

Minutes of the Budget Council meeting for Mackenzie County held on December 3, 2018 in the Council Chambers at the Fort Vermilion County Office.

CALL TO ORDER: 1. a) Call to Order

Reeve Knelsen called the meeting to order at 10:01 a.m.

AGENDA: 2. a) Adoption of Agenda

MOTION 18-12-984 MOVED by Deputy Reeve Sarapuk

That the agenda be approved as presented.

CARRIED

**MINUTES FROM
PREVIOUS MEETING:**

3. a) Minutes of the November 29, 2018 Budget Council Meeting

MOTION 18-12-985

MOVED by Councillor Wardley

That the minutes of the November 29, 2018 Budget Council Meeting be approved as amended.

CARRIED

DELEGATIONS:

4. a) None

TENDERS:

5. a) None

PUBLIC HEARINGS:

6. a) None

GENERAL REPORTS:

7. a) None

**AGRICULTURAL
SERVICES:**

8. a) None

**COMMUNITY
SERVICES:**

9. a) None

FINANCE:

10. a) 2019 Budget Tracking Reports

Councillor Jorgensen arrived at 10:03 a.m.

MOTION 18-12-986

MOVED by Councillor A. Peters

That the 2019 Budget Tracking reports be received for information.

CARRIED

FINANCE:

10. b) Uncommitted Reserve Balances

MOTION 18-12-987

MOVED by Councillor Braun

That the uncommitted reserve balances report be received for information.

CARRIED

FINANCE: 10. c) 2018 TCA Projects – Carry Forwards & Additional Funds

Reeve Knelsen recessed the meeting at 10:52 a.m. and reconvened the meeting at 11:07 a.m.

MOTION 18-12-988
Requires 2/3

MOVED by Councillor Bateman

That the 2018 TCA Projects carry forwards be approved as presented.

CARRIED

MOTION 18-12-989
Requires 2/3

MOVED by Councillor Wardley

That the 2018 TCA Projects carry forwards requiring additional funds be approved as follows, subject to final budget ratification and that funding allocation be identified in the final budget:

Project	Additional Funds
LC – Chipseal North & South Access	\$225,000
FV – Frozen Water Services Repairs	\$100,000
Build-up Berm – Blumenort WTS	\$5,000
FV – Streetscape	\$25,000
LC – Streetscape	\$25,000

CARRIED

FINANCE: 10. d) 2019 Proposed TCA Projects

Reeve Knelsen recessed the meeting at 12:09 p.m. and reconvened the meeting at 12:53 p.m. with all members present with the exception of Councillor Jorgensen.

Councillor Jorgensen rejoined the meeting at 12:59 p.m.

Councillor Cardinal left the meeting at 2:05 p.m.

Reeve Knelsen recessed the meeting at 2:05 p.m. and reconvened the meeting at 2:20 p.m.

Reeve Knelsen recessed the meeting at 3:30 p.m. and reconvened the meeting at 3:44 p.m.

MOTION 18-12-990
Requires 2/3

MOVED by Councillor Driedger

That the 2019 Proposed TCA Projects be approved as attached, subject to final budget ratification and that funding allocation be identified in the final budget:

CARRIED

OPERATIONS:

11. a) None

UTILITIES:

12. a) None

**PLANNING &
DEVELOPMENT:**

13. a) None

ADMINISTRATION:

14. a) Northern Leaders' Summit

MOTION 18-12-991

MOVED by Councillor Jorgensen

That the Northern Leaders' Summit be received for information.

CARRIED

FINANCE:

10. e) Service Level Discussion

MOTION 18-12-992

MOVED by Councillor E. Peters

That the service level discussion be TABLED to the December 10, 2018 Budget Council meeting for more information.

CARRIED

**COUNCIL COMMITTEE
REPORTS:**

15. a) None

**INFORMATION/
CORRESPONDENCE:**

16. a) None

CLOSED MEETING:

17. a) None

NOTICE OF MOTION:

18. a) None

NEXT MEETING DATE:

19. a) Next Meeting Date

Budget Council Meeting
December 10, 2018
11:00 a.m.
Fort Vermilion Council Chambers

Regular Council Meeting
December 11, 2018
10:00 a.m.
Fort Vermilion Council Chambers

Budget Council Meeting
December 12, 2018
10:00 a.m.
Fort Vermilion Council Chambers

ADJOURNMENT:

20. a) Adjournment

MOTION 18-12-993

MOVED by Councillor Jorgensen

That the Budget Council meeting be adjourned at 4:18 p.m.

CARRIED

These minutes will be presented to Council for approval on December 10, 2018.

Joshua Knelsen
Reeve

Lenard Racher
Chief Administrative Officer

UNAPPROVED

MACKENZIE COUNTY
TCA Projects 2019 - Approved

Project Description	Project Cost	External Funding	Net Municipal Costs	Approved	Notes
		Other Sources (non-grant)			
(12) - Administration Department					
Information Technology Budget	\$56,000		\$56,000	\$45,000	Remove Projector and Conferencing
FV Office Rear Gate	\$8,500		\$8,500	\$8,500	
Total department 12	\$64,500		\$64,500	\$53,500	
(32) - Transportation Department					
11 mile Culvert Replacement	\$150,000		\$150,000	\$150,000	
AWD Graders x 3	\$1,684,668	\$620,544	\$1,064,124	\$1,064,124	
FV - Loader	\$350,000	\$25,000	\$325,000	\$325,000	Review Buyback program for future projects
FV - Rebuild Lambert Point Road (1 1/4 miles)	\$385,000		\$385,000	\$385,000	
LC - Overhead shop Crane	\$100,000		\$100,000	\$100,000	
LC - Sidewalk Sweeper	\$160,000	\$5,000	\$155,000	\$155,000	
LC - Truck Replacement	\$45,000	\$1,500	\$43,500	\$43,500	
LC- 98 Ave Micro Surfacing (1200 meters)	\$220,000		\$220,000	\$220,000	
Overlays	\$350,000		\$350,000	\$350,000	
Rebuild Blumenort Road East	\$440,000		\$440,000	\$440,000	
Rebuild Machesis Lake Road	\$440,000		\$440,000	\$440,000	
Rebuild Range Rd 175 (2 miles)	\$650,000		\$650,000	\$650,000	
Oil Rocky Lane Road (5.5 km) - School to Store road	\$215,250		\$215,250	\$215,250	
ZA - Truck Replacement	\$45,000	\$1,500	\$43,500	\$43,500	
Total department 32	\$5,234,918	\$653,544	\$4,581,374	\$4,581,374	
(43) - Waste					
Waste Bin Replacement Program	\$20,000	\$8,000	\$12,000	\$12,000	
Total department 43	\$20,000	\$8,000	\$12,000	\$12,000	
(63) - Agriculture					
Ag Fieldman truck	\$45,000	\$1,500	\$43,500	\$43,500	
Total department 63	\$45,000	\$1,500	\$43,500	\$43,500	
(72) - Parks & Playgrounds Department					
Atlas & Tompkins Landing Boat Launch	\$30,000		\$30,000	\$30,000	Name changed to add "River Search and Rescue Access Plan" - Admin to confirm pricing
Vanguard Subdivision Playground Equipment	\$30,000		\$30,000	\$30,000	
DA Thomas Wall	\$75,000		\$75,000	\$20,000	Project name changed to "Stairs" Project reduced to fund stairs only
Wadlin Lake Dock Piling Improvements - Firewood Bins (2) - Firewood Compound	\$25,000		\$25,000	\$13,000	Removed Fire wood bins (2)
Total department 72	\$160,000	\$0	\$160,000	\$93,000	
2019 Departmental Capital Projects	\$5,524,418	\$663,044	\$4,861,374	\$4,783,374	
Contingent on Grant Funding					
9 Street Lights - 94 Ave 106 St to Pioneer Drive	\$75,000		\$75,000	\$75,000	Seek grant opportunities
FV - Rebuild Butter Town Road	\$300,000		\$300,000	\$300,000	Apply for Resiliency Funding Grant
CONTINGENT ON GRANT FUNDING 2019 Capital Projects	\$375,000	\$0	\$375,000	\$375,000	
TOTAL 2019 Departmental Capital Projects	\$5,899,418	\$663,044	\$5,236,374	\$5,158,374	

MACKENZIE COUNTY
TCA Projects 2019 Deferred

Project Description	Project Cost	External Funding	Net Municipal Costs	Approved	Notes
		Other Sources (non-grant)			

(12) - Administration Department

La Crete Office Generator	\$42,000		\$42,000	\$0	Not Approved - Deferred
FV Office - Storage Mezzanine	\$12,000		\$12,000	\$0	Not Approved - Deferred
Total department 12	\$54,000	\$0	\$54,000	\$0	

(23) - Fire Department

Fire Truck - Tompkins	\$550,000	\$10,000	\$540,000	\$0	Not Approved - Deferred for Fleet Review
Total department 23	\$550,000	\$10,000	\$540,000	\$0	

(32) - Transportation Department

LC - Traffic Light 100 Street & 94 Ave	\$250,000		\$250,000	\$0	Not Approved - Deferred
Rebuild Rge Rd 185 & Twp Rd 1102 (4 miles)	\$880,000		\$880,000	\$0	Not Approved - Deferred
Rebuild West La Crete Road (1800 meters)	\$825,000		\$825,000	\$0	Not Approved - Deferred
Total department 32	\$1,955,000	\$0	\$1,955,000	\$0	

(71) - Recreation

Wellness Center	\$1,000,000		\$1,000,000	\$0	Not Approved - Deferred
Total department 71	\$1,000,000	\$0	\$1,000,000	\$0	

(72) - Parks & Playgrounds Department

Hutch Lake Registration Office	\$31,000		\$31,000	\$0	Not Approved - Deferred
Total department 72	\$31,000	\$0	\$31,000	\$0	

2019 Capital Projects Deferred	\$3,590,000	\$10,000	\$3,580,000	\$0	
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MACKENZIE COUNTY
TCA Projects 2019 Pending

Project Description	Project Cost	External Funding	Net Municipal Costs	Approved	Notes
		Other Sources (non-grant)			
(32) - Transportation Department					
88 Connector Overlay	\$1,176,890		\$1,176,890	\$0	Multi year project \$3,530,670 - Decision Pending
FV - 31 Street Asphalt (450 meters)	\$104,500		\$104,500	\$0	Decision pending - Confirm Location
FV - 43 Street Asphalt (150 meters)	\$38,500		\$38,500	\$0	Decision pending
Total department 32	\$1,319,890	\$0	\$1,319,890	\$0	
2019 Capital Projects	\$1,319,890	\$0	\$1,319,890	\$0	

MACKENZIE COUNTY
TCA Projects 2019 Recreation Boards

Project Description	Project Cost	External Funding	Net Municipal Costs	Approved	Notes
		Other Grant			
Fort Vermilion Recreation Board					
Arena Rink Board Replacement	\$200,000		\$200,000	\$0	
Arena Header Replacement	\$80,000		\$80,000	\$80,000	
Volleyball court equipment	\$9,000		\$9,000	\$9,000	
Playground sand removal/rubber surface	\$50,000		\$50,000	\$0	
Baseball field protective netting	\$30,000		\$30,000	\$0	
Facility downspout replacement/landings	\$8,000		\$8,000	\$8,000	
Rodeo Grounds bleacher cover	\$10,000		\$10,000	\$0	
FV Community Complex painting of building	\$10,000		\$10,000	\$0	
Batting cage	\$7,000		\$7,000	\$0	
Bowling alley - <i>NO AMOUNT GIVEN</i>	?		?	\$0	
Fort Vermilion Recreation Board	\$404,000	\$0	\$404,000	\$97,000	
La Crete Recreation Board					
Rebuild one compressor	\$22,000		\$22,000	\$22,000	
Olympia conditioner maintenance	\$8,000		\$8,000	\$8,000	
Upgrade VFD electrical panel	\$4,000		\$4,000	\$4,000	
Buffalo Head Prairie boards and asphalt	\$80,000		\$80,000	\$100,000	Combine project
Blumenort skate shack	\$70,000		\$70,000		
Olympia	\$145,000		\$145,000	\$0	
Youth Centre RENO	\$60,000		\$60,000	\$0	
Wheel chair lift for hall & wheel chair accessibility	\$55,000		\$55,000	\$0	
Two portable washrooms	\$3,000		\$3,000	\$3,000	
Three hashmark LOGOs for the ice	\$1,500		\$1,500	\$0	
One window for the board room	\$5,000		\$5,000	\$5,000	
Tennis court practice wall	\$2,000		\$2,000	\$0	
Office desk	\$1,500		\$1,500	\$0	
La Crete Recreation Board	\$457,000	\$0	\$457,000	\$142,000	
Zama Recreation Board					
Painting the interior of the hall	\$30,000		\$30,000	\$30,000	
Zama Recreation Board	\$30,000	\$0	\$30,000	\$30,000	
2019 Capital Projects - Recreation Boards	\$891,000	\$0	\$891,000	\$269,000	



Mackenzie County

REQUEST FOR DECISION

Meeting:	Budget Council Meeting
Meeting Date:	December 10, 2018
Presented By:	Doug Munn, Director of Community Services
Title:	DELEGATION Peter Wiebe, La Crete Fire Chief – Fire Truck Replacement 2019

BACKGROUND / PROPOSAL:

At the December 3, 2018 Budget Council meeting Council requested more information on the Fire Truck Replacement Schedule. Administration will be handing out this schedule at the meeting.

Peter Wiebe, who is most familiar with the fire trucks, will be at the meeting to answer any questions.

Fire Underwriter Survey (FUS)

The FUS have told us previously that if a fire hall meets the FUS guidelines then rates for ratepayers would be reduced. Upon further research, we recently learned that two of the biggest insurance companies in Canada, Wawanesa and Intact, do not require a fire hall to be FUS rated to get the reduced rate. The main criterion is the distance from the fire hall. Other insurance companies may use this as a reason to reduce rates. This information was gathered from talking with an agent for Hi-Alta Insurance, an Alberta insurance broker.

OPTIONS & BENEFITS:

COSTS & SOURCE OF FUNDING:

Author: D Munn Reviewed by: _____ CAO: _____

SUSTAINABILITY PLAN:

COMMUNICATION:

RECOMMENDED ACTION:

- Simple Majority Requires 2/3 Requires Unanimous

That the fire truck replacement presentation be received for information.

Author: D. Munn Reviewed by: _____ CAO: _____



Mackenzie County

REQUEST FOR DECISION

Meeting:	Budget Council Meeting
Meeting Date:	December 10, 2018
Presented By:	Bill McKennan, Director of Finance
Title:	Update on 2019 Operating Budget

BACKGROUND / PROPOSAL:

Attached is the summary and detail of the 2019 budget deliberations and amendments to date.

After the December 3rd Budget Council Meeting, the overall gap related to the Operating Budget is \$1,394,090.

As detailed to Council previously, there are various options Council could consider to mitigate this gap namely;

- 1- Reduce Service Level (cut expenditures)
- 2- Increase Fees
- 3- Defer/Reject/Amend New Items
- 4- Increase Tax Burden
- 5- Any combination of the above

Administration has prepared options for Councils consideration, and will be presenting these options during the December 10th meeting to assist in mitigating this gap.

OPTIONS & BENEFITS:

COSTS & SOURCE OF FUNDING:

Author: J. Batt **Reviewed by:** Bill McKennan **CAO:** _____

SUSTAINABILITY PLAN:

COMMUNICATION:

RECOMMENDED ACTION:

- Simple Majority Requires 2/3 Requires Unanimous

For discussion.

Author: J. Batt Reviewed by: Bill McKennan CAO: _____

BUDGET AMENDMENTS as of December 3, 2018

ADJ#	Original Budget Presentation Nov 6, 2018	Cummulative BASE Variance		Cummulative NEW INITIATIVE Variance	TOTAL VARIANCE		
	Proposed Base Budget (Existing Service Levels)	\$1,090,692	\$1,090,692	Proposed New Initiatives	\$492,800	\$492,800	\$1,583,492
# 1-2	Amendments to Operating (MSI Overstated \$9,370, High Level Capital Grant -\$3,000)	\$6,370	\$1,097,062	Amendments to New Initiatives	-\$196,000	\$296,800	\$1,393,862
# 3-12	Amendments to Non TCA Amendments to Grants to	-\$99,680	\$997,382				\$1,294,182
# 13-29	Other Organizations	\$99,908	\$1,097,290				\$1,394,090



Mackenzie County

REQUEST FOR DECISION

Meeting:	Budget Council Meeting
Meeting Date:	December 10, 2018
Presented By:	Bill McKennan, Director of Finance
Title:	TCA Projects 2019 Pending

BACKGROUND / PROPOSAL:

Please see attached for review and decision.

At the Budget Council Meeting on December 3rd, 2018 Council considered the TCA Projects 2019 list. Three items were requested to be brought back for decision.

The 3 projects for consideration are:

- 1- Highway 88 Overlay
- 2- 49 Ave – 54 St (Options A&B)
- 3- 49 St (Options A&B)

The projects with options relate to different surface treatment finishing's, and respective projects costs.

OPTIONS & BENEFITS:

COSTS & SOURCE OF FUNDING:

SUSTAINABILITY PLAN:

Author: J. Batt Reviewed by: Bill McKennan CAO: _____

COMMUNICATION:

RECOMMENDED ACTION:

Simple Majority

Requires 2/3

Requires Unanimous

For discussion.

Author: _____ Reviewed by: _____ CAO: _____

Form B - Capital Budget Template: Non-Growth Related Projects

MACKENZIE COUNTY
CAPITAL PROJECT JUSTIFICATION SHEET
2019 TO 2028 CAPITAL FORECAST

NEW PROJECT

CARRY OVER PROJECT

PROJECT Asphalt (230 meters) - 49Ave - 54St

DEPARTMENT	Transportation	PROJECT #	9	CHANGE OF LEVEL OF SERVICE	No change
LOCATION	Fort Vermilion	PRIORITY	Medium	NEW OR REPLACEMENT ASSET	Replacement of asset
		#		EXPECTED LIFE OF ASSET	50 years

DESCRIPTION	Lay asphalt
NEED FOR PROJECT	Gravel road currently
ADDITIONAL INFO	

ANNUAL IMPACT ON CURRENT OPERATING BUDGET FOR MAINTENANCE AND OPERATIONS			PRIORITY CRITERIA			
	1st Year	2nd Year				
LABOUR	(1,000)	(1,000)	MANDATED BY LAW	<input type="checkbox"/>	SOCIAL BENEFIT / COMMUNITY NEED	<input type="checkbox"/>
PURCHASED MATERIALS			PREVIOUSLY COMMITTED	<input type="checkbox"/>	HIGH EXTERNAL FUNDING	<input type="checkbox"/>
PURCHASED SERVICES			HEALTH & SAFETY	<input type="checkbox"/>	GROWTH RELATED	<input type="checkbox"/>
TRSF TO RES / RES FUND			FUTURE STRATEGIC PLANNING	<input type="checkbox"/>	ENVIRONMENTAL ISSUES	<input type="checkbox"/>
OTHER						
TOTAL OPERATING COST	(1,000)	(1,000)				
FINANCING COST						
TOTAL COST	(1,000)	(1,000)				
REVENUE						
NET COST	(1,000)	(1,000)				

ESTIMATED CAPITAL COST	Previous Years	2019	2020	2021	2022	2023	2024	2025	2026	2027	2028	Total
Predevelopment Costs	-	-	-	-	-	-	-	-	-	-	-	-
Architect/Engineering Fees	-	-	-	-	-	-	-	-	-	-	-	-
Construction	-	48,300	-	-	-	-	-	-	-	-	-	48,300
Equipment/Furniture	-	-	-	-	-	-	-	-	-	-	-	-
Land	-	-	-	-	-	-	-	-	-	-	-	-
Contingency/Miscellaneous	-	2,700	-	-	-	-	-	-	-	-	-	2,700
	-	51,000	-	-	-	-	-	-	-	-	-	51,000
PROPOSED FINANCING	Previous Years	2019	2020	2021	2022	2023	2024	2025	2026	2027	2028	Total
Off-Site Levies	-	-	-	-	-	-	-	-	-	-	-	-
Reserves	-	-	-	-	-	-	-	-	-	-	-	-
Grants	-	-	-	-	-	-	-	-	-	-	-	-
Tax Levy	-	51,000	-	-	-	-	-	-	-	-	-	51,000
Debt	-	-	-	-	-	-	-	-	-	-	-	-
Other	-	-	-	-	-	-	-	-	-	-	-	-
	-	51,000	-	-	-	-	-	-	-	-	-	51,000

Form B - Capital Budget Template: Non-Growth Related Projects

MACKENZIE COUNTY
CAPITAL PROJECT JUSTIFICATION SHEET
2019 TO 2028 CAPITAL FORECAST

NEW PROJECT

CARRY OVER PROJECT

PROJECT Oil (230 meters) - 49Ave - 54St

DEPARTMENT	Transportation	PROJECT #	9A	CHANGE OF LEVEL OF SERVICE	No change
LOCATION	Fort Vermilion	PRIORITY	Medium	NEW OR REPLACEMENT ASSET	Replacement of asset
			#	EXPECTED LIFE OF ASSET	5 years

DESCRIPTION	Oil Road
NEED FOR PROJECT	Gravel road currently
ADDITIONAL INFO	

ANNUAL IMPACT ON CURRENT OPERATING BUDGET FOR MAINTENANCE AND OPERATIONS			PRIORITY CRITERIA			
	1st Year	2nd Year				
LABOUR	(1,000)	(1,000)	MANDATED BY LAW	<input type="checkbox"/>	SOCIAL BENEFIT / COMMUNITY NEED	<input type="checkbox"/>
PURCHASED MATERIALS			PREVIOUSLY COMMITTED	<input type="checkbox"/>	HIGH EXTERNAL FUNDING	<input type="checkbox"/>
PURCHASED SERVICES			HEALTH & SAFETY	<input type="checkbox"/>	GROWTH RELATED	<input type="checkbox"/>
TRSF TO RES / RES FUND			FUTURE STRATEGIC PLANNING	<input type="checkbox"/>	ASSET MANAGEMENT	<input checked="" type="checkbox"/>
OTHER					COORDINATION WITH OTHER AGENCY	<input type="checkbox"/>
TOTAL OPERATING COST	(1,000)	(1,000)			ENVIRONMENTAL ISSUES	<input type="checkbox"/>
FINANCING COST						
TOTAL COST	(1,000)	(1,000)				
REVENUE						
NET COST	(1,000)	(1,000)				

ESTIMATED CAPITAL COST	Previous Years	2019	2020	2021	2022	2023	2024	2025	2026	2027	2028	Total
Predevelopment Costs	-	-	-	-	-	-	-	-	-	-	-	-
Architect/Engineering Fees	-	-	-	-	-	-	-	-	-	-	-	-
Construction	-	30,000	-	-	-	-	-	-	-	-	-	30,000
Equipment/Furniture	-	-	-	-	-	-	-	-	-	-	-	-
Land	-	-	-	-	-	-	-	-	-	-	-	-
Contingency/Miscellaneous	-	-	-	-	-	-	-	-	-	-	-	-
	-	30,000	-	-	-	-	-	-	-	-	-	30,000
PROPOSED FINANCING	Previous Years	2019	2020	2021	2022	2023	2024	2025	2026	2027	2028	Total
Off-Site Levies	-	-	-	-	-	-	-	-	-	-	-	-
Reserves	-	-	-	-	-	-	-	-	-	-	-	-
Grants	-	-	-	-	-	-	-	-	-	-	-	-
Tax Levy	-	30,000	-	-	-	-	-	-	-	-	-	30,000
Debt	-	-	-	-	-	-	-	-	-	-	-	-
Other	-	-	-	-	-	-	-	-	-	-	-	-
	-	30,000	-	-	-	-	-	-	-	-	-	30,000

Form B - Capital Budget Template: Non-Growth Related Projects

MACKENZIE COUNTY
CAPITAL PROJECT JUSTIFICATION SHEET
2019 TO 2028 CAPITAL FORECAST

NEW PROJECT

CARRY OVER PROJECT

PROJECT Asphalt (350 meters) - 49St

DEPARTMENT	Transportation	PROJECT #	10	CHANGE OF LEVEL OF SERVICE	No change
LOCATION	Fort Vermilion	PRIORITY	Medium	NEW OR REPLACEMENT ASSET	Replacement of asset
		#		EXPECTED LIFE OF ASSET	50 years

DESCRIPTION	Lay asphalt
NEED FOR PROJECT	Gravel road currently
ADDITIONAL INFO	

ANNUAL IMPACT ON CURRENT OPERATING BUDGET FOR MAINTENANCE AND OPERATIONS			PRIORITY CRITERIA			
	1st Year	2nd Year				
LABOUR	(1,000)	(1,000)	MANDATED BY LAW	<input type="checkbox"/>	SOCIAL BENEFIT / COMMUNITY NEED	<input type="checkbox"/>
PURCHASED MATERIALS			PREVIOUSLY COMMITTED	<input type="checkbox"/>	HIGH EXTERNAL FUNDING	<input type="checkbox"/>
PURCHASED SERVICES			HEALTH & SAFETY	<input type="checkbox"/>	GROWTH RELATED	<input type="checkbox"/>
TRSF TO RES / RES FUND			FUTURE STRATEGIC PLANNING	<input type="checkbox"/>	ASSET MANAGEMENT	<input checked="" type="checkbox"/>
OTHER					COORDINATION WITH OTHER AGENCY	<input type="checkbox"/>
TOTAL OPERATING COST	(1,000)	(1,000)			ENVIRONMENTAL ISSUES	<input type="checkbox"/>
FINANCING COST						
TOTAL COST	(1,000)	(1,000)				
REVENUE						
NET COST	(1,000)	(1,000)				

ESTIMATED CAPITAL COST	Previous Years	2019	2020	2021	2022	2023	2024	2025	2026	2027	2028	Total
Predevelopment Costs	-	-	-	-	-	-	-	-	-	-	-	-
Architect/Engineering Fees	-	-	-	-	-	-	-	-	-	-	-	-
Construction	-	74,000	-	-	-	-	-	-	-	-	-	74,000
Equipment/Furniture	-	-	-	-	-	-	-	-	-	-	-	-
Land	-	-	-	-	-	-	-	-	-	-	-	-
Contingency/Miscellaneous	-	7,500	-	-	-	-	-	-	-	-	-	7,500
	-	81,500	-	-	-	-	-	-	-	-	-	81,500
PROPOSED FINANCING	Previous Years	2019	2020	2021	2022	2023	2024	2025	2026	2027	2028	Total
Off-Site Levies	-	-	-	-	-	-	-	-	-	-	-	-
Reserves	-	-	-	-	-	-	-	-	-	-	-	-
Grants	-	-	-	-	-	-	-	-	-	-	-	-
Tax Levy	-	81,500	-	-	-	-	-	-	-	-	-	81,500
Debt	-	-	-	-	-	-	-	-	-	-	-	-
Other	-	-	-	-	-	-	-	-	-	-	-	-
	-	81,500	-	-	-	-	-	-	-	-	-	81,500

Form B - Capital Budget Template: Non-Growth Related Projects

MACKENZIE COUNTY
CAPITAL PROJECT JUSTIFICATION SHEET
2019 TO 2028 CAPITAL FORECAST

NEW PROJECT

CARRY OVER PROJECT

PROJECT Oil (350 meters) - 49St

DEPARTMENT	Transportation	PROJECT #	10A	CHANGE OF LEVEL OF SERVICE	No change
LOCATION	Fort Vermilion	PRIORITY	Medium	NEW OR REPLACEMENT ASSET	Replacement of asset
			#	EXPECTED LIFE OF ASSET	5 years

DESCRIPTION	Oil Road
NEED FOR PROJECT	Gravel road currently
ADDITIONAL INFO	

ANNUAL IMPACT ON CURRENT OPERATING BUDGET FOR MAINTENANCE AND OPERATIONS			PRIORITY CRITERIA			
	1st Year	2nd Year				
LABOUR	(1,000)	(1,000)	MANDATED BY LAW	<input type="checkbox"/>	SOCIAL BENEFIT / COMMUNITY NEED	<input type="checkbox"/>
PURCHASED MATERIALS			PREVIOUSLY COMMITTED	<input type="checkbox"/>	HIGH EXTERNAL FUNDING	<input type="checkbox"/>
PURCHASED SERVICES			HEALTH & SAFETY	<input type="checkbox"/>	GROWTH RELATED	<input type="checkbox"/>
TRSF TO RES / RES FUND			FUTURE STRATEGIC PLANNING	<input type="checkbox"/>	ASSET MANAGEMENT	<input checked="" type="checkbox"/>
OTHER					COORDINATION WITH OTHER AGENCY	<input type="checkbox"/>
TOTAL OPERATING COST	(1,000)	(1,000)			ENVIRONMENTAL ISSUES	<input type="checkbox"/>
FINANCING COST						
TOTAL COST	(1,000)	(1,000)				
REVENUE						
NET COST	(1,000)	(1,000)				

ESTIMATED CAPITAL COST	Previous Years	2019	2020	2021	2022	2023	2024	2025	2026	2027	2028	Total
Predevelopment Costs	-	-	-	-	-	-	-	-	-	-	-	-
Architect/Engineering Fees	-	-	-	-	-	-	-	-	-	-	-	-
Construction	-	52,500	-	-	-	-	-	-	-	-	-	52,500
Equipment/Furniture	-	-	-	-	-	-	-	-	-	-	-	-
Land	-	-	-	-	-	-	-	-	-	-	-	-
Contingency/Miscellaneous	-	-	-	-	-	-	-	-	-	-	-	-
	-	52,500	-	-	-	-	-	-	-	-	-	52,500
PROPOSED FINANCING	Previous Years	2019	2020	2021	2022	2023	2024	2025	2026	2027	2028	Total
Off-Site Levies	-	-	-	-	-	-	-	-	-	-	-	-
Reserves	-	-	-	-	-	-	-	-	-	-	-	-
Grants	-	-	-	-	-	-	-	-	-	-	-	-
Tax Levy	-	52,500	-	-	-	-	-	-	-	-	-	52,500
Debt	-	-	-	-	-	-	-	-	-	-	-	-
Other	-	-	-	-	-	-	-	-	-	-	-	-
	-	52,500	-	-	-	-	-	-	-	-	-	52,500



Mackenzie County

REQUEST FOR DECISION

Meeting:	Budget Council Meeting
Meeting Date:	December 10, 2018
Presented By:	Bill McKennan, Director of Finance
Title:	Zama Road LOC

BACKGROUND / PROPOSAL:

During the November 29, 2018 Budget Council meeting, a motion was made to table the Zama Road LOC project until a future budget meeting.

The existing non TCA Budget for this project is \$100,000 funded from the General Operating Reserve.

It has been past budget practice for administration to close projects, or bring forward a list of Non TCA projects that have not been completed, and are being considered for project carry forward.

The Zama Road LOC fits under this classification. Generally the criteria Council has considered has been project specific, and based on the original intent of the project.

Administration has advised that the Zama Road Project cannot be completed due to a number of outstanding issues including the Municipalities inability to have ownership transferred for this road segment. Based on the foregoing this project cannot be completed as originally designed, and this project be closed and the funds be returned to the original reserve. If Council wished to reallocate these funds to a new 2019 project, there would be no impediments to this consideration.

In terms of the Council discussion on this item, administration has undertaken a minimal review of the relevant legislation requirements. Generally Municipal Council can provide grants, if it is in the interest of the municipality.

Best practice is to show this project as complete, and return the funding to its original reserve.

Author: Bill McKennan **Reviewed by:** _____ **CAO:** _____

OPTIONS & BENEFITS:

Option 1

Administration to research and develop a Policy, if allowable under legislative framework dealing with grant assistance to for profit parties.

COSTS & SOURCE OF FUNDING:

The magnitude of the financial request is not specific.

Administration is recommending that the funds for the Zama Road LOC project in the amount of \$100,000 be returned to the General Operating Reserve.

These funds could be made available once Council provides direction related to this item.

SUSTAINABILITY PLAN:

N/A

COMMUNICATION:

N/A

RECOMMENDED ACTION:

Simple Majority Requires 2/3 Requires Unanimous

That the Zama Road LOC project report be received for information.

Author: Bill McKennan Reviewed by: _____ CAO: _____